

BEAUMONT SCHOOL (Company Number 8104190)
MINUTES OF MEETING OF GOVERNORS HELD ON
Friday 12th July 2013 at 8am

Governors Present:

Alex Hall (“AHa”) (Chair), Alison Wallis (“AWa”), Liz Hitch (“EHi”) (items 1-5, 7-9 & part of 6), John McAlister (“JMI”), Steve Jump (“SJU”), Mike Cameron (“MCA”), Chris Aikman (“CAI”), Natalie Moody (“NMO”), Lucy Sidney (“LSi”) (items 1-5, 7 & part of 6) Karen Trounson (“KTr”), Natasha Armstrong (“NAr”), Rena Prindiville (“RPr”), Lisanne Sherwood (“LSh”) and Gary Kellett (“GKe”).

In attendance:

Julie Wells (“JWe”)

Simone Kilka-Green (“SKI”)

Finance Manager

Clerk to the Governing Body

1. Apologies for Absence

Apologies for absence had been received from Judy Fingland (“JFi”), Josephine Chu (“JCh”), Kevin Doyle (“KDo”), Morag McCrorie (“MMc”), Hakim Kadodia (“HKa”) and Martin Atkinson (“MAI”). Consent was given to their absence.

- 2. Declaration of any conflict of interest foreseen in relation to agenda items and undertaking to declare any that arises in the course of the meeting-** Governors were reminded that anyone with a conflict of interest must declare it, withdraw from the meeting and take no part in any discussion or decision on the matter. None was declared.

3. To receive notification of any other business for item 8

Actions

No items were raised.

4. Consideration and approval of the Academy’s Budget Forecast for 2013-14

It was agreed that this item on the agenda would be dealt with later in the meeting.

5. Approval of the Pay Policy and Appendix B of the Performance Appraisal Policy for Teachers and Support Staff

Governors had considered both draft documents which had been distributed before the meeting.

EHi reported that a working group of 8 members of staff and Governors including NMo, AWa and herself had drafted the documents which had been sent to all staff for the required consultation period of 28 days. Some feedback was received from that consultation as a result of which the group made small changes to the Pay Policy; these changes were tracked in the version distributed to Governors before the meeting.

It was noted that the main change to pay relates to the movements between M1-6. The pay range is proposed to be split, M1-3, then M4-6, then the Upper Pay range. It is a result of this split that it is necessary to amend the appraisal policy so that Appendix B to the policy reflects this. EHi reported that this amended Appendix has been sent out for 28 days consultation which is due to end on 18th July. Governors noted that the amendments are to bring the Appendix B in line with the Pay Policy and no comments are expected.

Governors asked:

- 1) About the Unions’ position on the policies. EHi confirmed that NUT and NASUWT (the 2 main teaching unions) have been consulted and have raised no issues as the policies follow the Unions’ published checklists.
- 2) Whether the policies are in line with other local schools. EHi stated that there are some variations between local schools but the policies are all broadly in line.

Governors approved the Pay Policy as drafted and, subject to no significant comments arising from the consultation on Appendix B of the Appraisal Policy, it was also approved as drafted.

4. Consideration and approval of the Academy’s Budget Forecast for 2013-14

Governors had considered the draft budget forecast for 2013-14 with the explanatory notes which had been distributed before the meeting.

JWe explained that the draft budget had been considered in detail by the Resources Committee at its meeting on 11th June at which a slightly revised budget was reviewed in detail and approved. Governors had seen the minutes of that meeting which had been circulated. JWe circulated the revised budget to the meeting. Governors noted that the updated budget is at break even.

Governors queried the movement of revenue to capital. JWe confirmed that this is permissible within the appropriate rules. The budget forecast for 2013-14 was approved as amended.

6. Verbal update on the FAB project and discussion and questions on the Heads of Terms for the Framework Agreement between HCC and the school

It was agreed that this item would be dealt with after item 7 on the agenda.

7. Ratification of the Chair and Chair of Resources Committee’s approval of the school’s insurance arrangements from 1st July 2013

Governors had considered the CPC Insurance Framework insurance tender marking scheme which had been distributed before the meeting.

AHa reported that JWe had carried out a mini-tender for the school’s insurance requirements details of which are set out in the marking scheme. It was noted that due to the urgency of the timescale for the decision, AHa and RPr had approved the contract being placed with Zurich. This was unanimously ratified by all Governors.

6. Verbal update on the FAB project and discussion and questions on the Heads of Terms for the Framework Agreement between HCC and the school

This discussion is recorded in **Part 2 Confidential Minutes**.

8. To receive any other business as notified in item 3

No further business was raised.

9. Date of next meeting: Thursday 12th September 2013 7pm

There being no further business AWa declared the meeting closed at 8.40am.

Signed:
Chair of Governors

Dated:.....