

BEAUMONT SCHOOL (Company Number 8104190)
MINUTES OF MEETING OF GOVERNORS HELD ON
Tuesday 15th December 2015 at 8.00am

Governors Present:

Alex Hall (“AHa”) (Chair), Alison Wallis (“AWa”), Liz Hitch (“EHi”), John McAlister (“JMI”), Mike Cameron (“MCa”) (items 4 – 9), Rena Prindiville (“RPr”), Martin Atkinson (“MAAt”), Natasha Armstrong (“NAr”), Hannah Henry (“HHe”) (items 4 – 9), Gary Kellett (“GKe”), Catherine Hopkin (“CHo”), David Lee (“DLe”), Cate Davies (“CDa”), Torie Stewart (“VSt”) and Natalie Moody (“NMo”).

In attendance:

Julie Wells (“JWe”)

School Business Manager

Simone Kilka-Green (“SKI”)

Clerk to the Governing Body

1. Apologies for Absence

Apologies for absence had been received from Ian Johnston, Karen Trounson and Lisanne Sherwood. Consent was given to their absence. Khalid Mirza was also absent from the meeting.

AHa thanked the Governors for attending the early meeting.

2. Declaration of any conflict of interest foreseen in relation to agenda items and undertaking to declare any that arises in the course of the meeting

Governors were reminded that anyone with a conflict of interest must declare it, withdraw from the meeting and take no part in any discussion or decision on the matter. None was declared. AHa drew Governors’ attention to the fact that all money paid by the school to Governors and their family members is declared in the accounts to be approved under item 4 on the agenda.

3. To receive notification of any other business for item 8

Actions

No items were raised.

4. Approval of Annual Report and Financial Statements for the Academy for the period 1st September 2014 to 31st August 2015

RPr referred Governors to the draft accounts for the period 1st September 2014 to 31st August 2015 which had been circulated before the meeting. It was noted that the version presented for approval was the final version for submission to the EFA and for filing at Companies House.

RPr explained to Governors that the accounts are in two sections. The first is the Governors’ Reports and Statements on the activities of the school and the second is the accounting information which has been audited by Hillier Hopkins. It was noted that the layout of the accounts is largely prescribed by the EFA.

RPr drew Governors’ attention to the Statement on Regularity, Propriety and Compliance on page 13 of the accounts, which is to be signed by EHi as the Accounting Officer confirming that the school’s funds have been spent as they should be.

RPr explained the Statement of Financial Activities on page 20 of the accounts and the difference between Restricted Funds and Unrestricted Funds. It was noted that this year a modest surplus has been accrued, it was agreed that this is an excellent achievement in view of the budgeted position at the start of the year and Governors congratulated the school on this. However it was agreed that although the financial outturn is better than had been expected, the school’s unrestricted funding is still very tight.

Governors noted the increase in the debtors and creditors figures in the accounts which it was agreed is a result of the FAB project and was to be expected. It was noted that the funding of that project is subject to tight

financial controls.

Governors asked about the impact on the accounts of trips and visits income and expenditure. JWe explained that although from this year that income and expenditure will not be shown in the monitoring reports that are sent to the Resources Committee, that income and expenditure has to be part of the annual accounts.

AHa drew Governors’ attention to the Management Letter from Hillier Hopkins that had also been circulated before the meeting. It was noted that the minor matters raised are being addressed and will be reviewed by the Resources Committee.

Having considered the draft accounts circulated before the meeting and having listened to the detailed summary from RPr, the accounts were unanimously approved.

5. To agree the appointment of auditors to the Company for the financial year ended 31st August 2016

It was noted that the Governors are required to appoint auditors for the current financial year. JWe confirmed that as Hillier Hopkins have been the auditors for three years she has contacted other firms who have been recommended by other Academies for details of their fees.

JWe reported that Hillier Hopkins provided the cheapest quote and JWe confirmed that she has been happy with the service they have provided. She therefore recommended the appointment of Hillier Hopkins for a further year.

This was unanimously approved.

6. To note that Value for Money Statement is no longer required as a separate document

JWe informed Governors that a Value for Money Statement is no longer required as a separate document as there is now some wording within the accounts which relates to value for money.

This was noted and it was agreed that the Value for Money Statement will be removed from the website.

7. Update on the FAB Project and the contract negotiations with Ashe Construction Limited

Governors had considered the detailed update on FAB set out in AHa’s email sent out the previous day.

AHa reported that the position continues to change rapidly with the most complex areas being the planning position and the negotiations between HCC and Charles Church. It was agreed that the next detailed update will be at the next FGB meeting on 13th January 2016.

8. To receive any other business as notified in item 3

No further business was raised.

9. Date of next meeting: Wednesday 13th January 2016 – 7pm

There being no further business AHa declared the meeting closed at 8.20am.

Signed:
Chair of Governors

Dated:.....