



Beaumont School

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Headteacher: Elizabeth Hitch e: head@beaumont.herts.sch.uk

15 March 2017

Teacher of Drama 0.5 fte

Thank you for enquiring about our vacancy. We hope you will be interested in applying for this position. You will find enclosed the application form and further details about the post and Beaumont School.

When applying please:

- Include a covering letter of no more than one side of A4 stating why you would like the position
- Complete the enclosed application form and personal specification form
- Provide the name, address, telephone number and **email address** of two referees

Please return the above marked for the attention of Sue Parsons, HR Manager, as soon as possible. The closing date for this position is 9.00am on Wednesday 29 March 2017 and interviews will be held on Monday 3 April 2017. If you have not heard from us by the end of Friday 31 March 2017, please assume that your application has not been successful on this occasion.

I look forward to receiving your application.

Yours sincerely

Elizabeth Hitch
Headteacher

Encs

