



Results Day Information

If you are dissatisfied with your results the following post result enquiry services are available to you:

Missing or Incomplete Results

For results shown as X, # or Q: Please speak to the Examinations Manager who will contact the relevant Awarding Body.

Enquiries about Results (EARs)

Service 1 (Clerical re-check). Application deadline 15th September (Midday).

This is a re-check of all clerical procedures leading to the issue of a result.

The service will include the following checks:

- that all parts of the script have been marked;
- the totalling of marks;
- the recording of marks;

The outcome of the re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry.

The deadline for completion is within 20 calendar days of the awarding body receiving the request.

Service 2 (Review of Marking). Application deadline 15th September (Midday).

This is a post results review of the original marking to ensure that the agreed mark scheme has been applied correctly. The service is available for externally assessed components of both unitised and linear specifications.

The deadline for completion is within 30 calendar days of the awarding body receiving the request.

The service will include the following:

- The clerical re-checks detailed in Service 1;
- A review of marking as described above;

Priority Service 2P (Priority Review of Marking). Application deadline 26th August (Midday)

This service is only available if a GCE A-level candidate's place in higher education is dependent on the outcome. Any applications not meeting these criteria will be treated as normal Service 2 requests.

The deadline for completion is within 18 calendar days of the awarding body receiving the request.

N.B Edexcel is now offering this service for GCSE subjects. The deadline for this is **2nd September (Midday)**.

AQA and OCR **do not** offer this service for GCSEs.

Advice: If you are thinking of having a Priority Service 2P EAR, an application for a priority copy of script must not be requested. Given the amount of time available, you should proceed straight to a Priority Service 2P EAR.

Service 3 – (Review of Moderation)

This is a review of the original moderation to ensure that the assessment criteria have been fairly, reliably and consistently applied. **Please note that if the centre's controlled assessment or coursework marks have been accepted, without change by an awarding body, this service will not be available.**

This service can only be requested by the centre and cannot be undertaken upon the work of an individual candidate or the work of candidates not in the original sample list.

Candidate's consent is not required for this service. Please speak to relevant Heads of Department regarding re-moderation requests.

As a result of an EAR your mark may go down as well as up. If your grade is lowered the request will not be revoked and the original higher grade will not be reinstated.



Access to Scripts (ATS)

Marked examination scripts may be requested by candidates.

The following options are available:

- **Priority Photocopy** – to support enquiries about results (EARs) **(A2 Only)**. (Application deadline 26th August). *If you are thinking of requesting a Priority Service 2P an application for priority script **must not** be requested. Given the amount of time available for this service, you should progress straight to a Priority Service 2P enquiry.*
- **Non-priority Photocopy** – to support teaching and learning (AS/A2 only). *Once requested, review of marking requests will not be possible. (Application deadline 25th September)*
- **Original** – to support teaching and learning (GCSE only). *Once requested, review of marking requests will not be possible. (Application deadline 25th September)*

If you are unsure which service would best suit you please discuss your concerns with your subject tutor who will offer advice on the most suitable option for you.

To submit your EAR or ATS request, please complete the attached orange form and return it to the exams office, with full payment and within the allotted deadline. Please do not assume that a discussion with your subject tutor will prompt an application as it will not. If you are unable to submit an application in person, for instance if you are on holiday, you may email your request to: exams@beaumont.herts.sch.uk. Please put **EAR or ATS Request** in the subject heading. You must include your full name, candidate number, the unit code and the service requested plus the amount outstanding. Failure to do so will delay the application and deadlines may be missed. Outcomes for email requests will not be forwarded until full payment is received.

Service 1, Service 2 and Priority Service 2P applications all require the student's consent.

It is recommended that you request a copy of your exam script **at the time of an Enquiry about a Result request** as subsequent requests **will** result in a **delay** of the scripts delivery.

Once an awarding body has returned an original script it can no longer be subject to an enquiry or investigation.

All EAR and ATS fees include a small administration fee.

APPEALS AGAINST A DECISION NOT TO SUPPORT AN ENQUIRY ABOUT RESULT (EAR) APPLICATION

A candidate may appeal against Beaumont School's decision not to support an Enquiry about Results (EAR).

- Appeals should be made in writing to the Examinations Manager at least seven working days before the published deadline.
- The appeal should outline, in detail, the reason(s) for the appeal.
- The appeal must be signed and dated.
- The appeal will be reviewed by a member of the Senior Leadership Team.
- The outcome of the appeal will be relayed to the candidate within 48 hours of receipt.
- The decision is final



Post-Result Enquiry Fees

SERVICE (EAR)	AQA (per comp/module)		EDEXCEL (per paper/unit)		OCR (Unitised - per unit)	
	GCSE	GCE	GCSE	GCE	GCSE	GCE
Service 1 (Clerical re-check)	£15.00	£20.00	£15.00	£15.00	£20.00	£20.00
Review of Marking						
*Service 2 (Review of Marking)	40.00	45.00	40.00	45.00	50.00	50.00
Priority Service 2 (Priority Review of Marking) (A2 Only)	N/A	55.00	45.00	50.00	N/A	60.00
*The fee for a Service 2 (Review of Marking) for EDEXCEL GCE Drama Unit 2 (6DR02) and GCSE Drama (5DR03) is £55.00 per candidate.						
SERVICE - ATS						
PRIORITY Access to photocopied Script (A2 Only) (GCSE Edexcel only)	N/A	15.00	15.00	15.00	N/A	15.00
Access to Script - Original	15.00	15.00	15.00	15.00	15.00	15.00
<p>EDEXCEL (Pearson) now offer Priority Service 2P EARs (Enquiries about Results) and Priority ATS (Access to Scripts) for GCSEs. <i>If you are thinking of requesting a Priority Service 2P, an application for priority script must not be requested. Given the amount of time available for this service, you should proceed straight to a Priority Service 2P enquiry. You may also request a copy of the reviewed script at this stage.</i></p> <p>AQA and OCR do not currently offer these services for GCSEs.</p>						
DEADLINES						
Service	Application Deadlines					
Missing / Incomplete Results	As soon as possible					
ATS - Priority Photocopy of Script (GCE – all awarding bodies) – Deadline for completion is within 18 calendar days of awarding body receiving the request.	26 th August 2016 - MIDDAY!					
ATS - Priority Photocopy of Script (GCSE EDEXCEL only) – Deadline for completion is within 18 calendar days of the awarding body receiving the request.	2 nd September 2016 – MIDDAY!					
EAR - Priority Enquiry About Result (Service 2P) (A2 Only – all awarding bodies)	26 th August 2016 - MIDDAY!					
EAR - Priority Enquiry About Result (Service 2P) (GCSE EDEXCEL only)	2 nd September 2016 – MIDDAY!					
EAR - Clerical Re-check (Service 1)	15 th September 2016 - MIDDAY!					
EAR - Review of Marking (Service 2)	15 th September 2016 - MIDDAY!					
ATS - **Non priority /Original - Scripts should be received by 14/11/2016	25 th September 2016 – MIDDAY!					
**The return of scripts may be delayed if a student has requested an EAR for the same unit/component prior to the script request.						