

## **Beaumont School - 16-19 Bursary Fund Guidance**



The 16-19 Bursary Fund aims to help 16 to 19 year-olds overcome any financial barriers they may face in order to attend sixth form. To be eligible to receive a bursary you must be aged under 19 on 31<sup>st</sup> August 2015 taking a full-time further education course in 2015/16 and you must satisfy the EFA residency criteria:

To continue to receive a bursary you must satisfy the following conditions:

- Attendance for all lessons must be 100% (no unauthorised or unexplained absence)
- Your record of completion of academic work should be "good" or better.

There are two types of bursary:

1. A vulnerable bursary of up to £1,200 a year for students who:
  - receive Income Support or the equivalent Universal Credit(UC) in their own name;
  - receive Disability Living Allowance and Employment Support Allowance in their own name;
  - are in local authority care or who have recently left local authority care.
2. A discretionary bursary for students who are not in the groups above but who face genuine financial barriers to attending sixth form. A discretionary bursary is awarded based on specific requirements and can be used to help students meet the costs related to participation, e.g. transport, books and equipment, field trips, and other course-related costs. It can also be used towards the cost of attending university interviews and open days.

Students should apply for a bursary as soon as possible after admission in September and ideally before the 10<sup>th</sup> October using the 16-19 Bursary application form. In order to assess each student's actual need for financial help you will need to provide appropriate supporting evidence.

It will be possible to make further applications throughout the academic year should individual circumstances change or further specific costs be identified, but students should be aware that there is a limited amount of funding available.

Successful applicants will be informed by email and payments will be made direct into the student's bank account were appropriate.

**Beaumont School - 16-19 Bursary Fund Application Form**



**Student Name** \_\_\_\_\_

**Age as of 31 Aug 2015** \_\_\_\_\_

**Address** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Email** \_\_\_\_\_

**Vulnerable Bursary**

Are you:

- In Care
- A Care Leaver
- In receipt of Income Support / Universal Credit
- In receipt of Employment Support Allowance **and** Disability Living Allowance

(You will need to supply written confirmation of benefits or a letter from the local authority confirming your **care** status)

**Discretionary Bursary**

Are you:

- In receipt of Free School Meals
- A young carer

Are your parent(s)/carer(s) in receipt of one or more of the following:

- Working Tax Credit
- Child Tax Credit (payable at a rate higher than the family element)
- Housing Benefit
- Council Tax Benefit

(You will need to supply written confirmation of benefits)

Please use the table below to identify the specific costs that you would like to apply for bursary funding for and give an estimate of amount across the academic year.

<b>Specific Educational Purposes:</b>	<b>Amount</b>
Cost of Transport:	
Books and Equipment :	
Educational Trips:	

### **Bank Details**

Please fill this section in carefully and ensure the information to us is accurate. The details given here must relate to the student's bank account.

Name of account holder:

Name of Bank:

Sort Code:

Bank Account Number:

### **Student & Parent/Guardian declaration**

**This declaration must be signed by the student. If the income evidence provided belongs to parent(s)/guardian(s) then it must also be signed by the parent/guardian.**

I/we certify that the information given is, to the best of my/our knowledge and belief correct.

I/we understand that if false or incomplete information is submitted the matter may be referred to Department of Education or the police.

I/we understand that payments may be stopped if I do not satisfy the following conditions:

- Attendance for all lessons must be 100% (no unauthorised or unexplained absence);
- Your record of completion of academic work should be "good" or better.

I/we undertake to inform the school if there is a change in circumstances.

Student signature:

Parent/guardian signature:

**Please return your completed form to the Sixth Form Office**

### **Office Use Only**

<b>Date application received</b>	
<b>Supporting documentation provided</b>	
<b>Application agreed by</b>	
<b>Date application agreed</b>	
<b>Amount agreed</b>	