

## **GENERAL UNIFORM MATTERS - ALL PUPILS IN YEARS 7 - 11**

The documentation is meant to give clear guidance to parents to assist them when making purchases. However, there is also a "spirit" to the uniform requirements, which is much more difficult to convey on paper. Hence, there is also an attempt to explain how the uniform is to be worn. Experience tells us that skirts, shoes, make-up, hairstyle and jewellery are the most common causes of conflict between pupils and staff. Hopefully, the uniform list will enable parents to anticipate where choice of hairstyle or skirt length, for example, would be inappropriate.

### **Suppliers:**

Ties and blazer badges are available from the school. All other uniform items are available from Stevensons in Victoria Street, St Albans. Many standard items are also available from the chain stores such as John Lewis, Marks & Spencer, BHS and so on. The BSA operates a second-hand uniform shop. Please contact the school office for details of opening times.

### **Variations:**

It is occasionally necessary, for medical or religious reasons, for permission to be given for other items to be worn. In such cases, all reasonable requests will be considered. Please contact the appropriate Head of Year.

### **Naming of Clothing:**

Parents are strongly advised to ensure that all articles are clearly marked with the pupil's name. There is a lost property system, but the number of unmarked (and therefore unclaimed) items remains high.

### **Jewellery:**

One small, plain silver/gold stud may be worn in each pierced ear. No other types of earring are acceptable. Nose studs and other body piercing are not acceptable. For safety reasons no jewellery including chains, rings, bracelets or necklaces may be worn. No badges or brooches may be worn (except school 'colours' when awarded by the school and their form badge). Inexpensive watches are allowed.

### **Make-up:**

The use of make-up is not acceptable in Years 7-11. Discreet facial make-up is allowed in Years 10 & 11, but lipstick and coloured nail-varnish are not acceptable.

### **Hairstyle:**

Unusual or exaggerated hairstyles are not acceptable. This includes, for example, two-tone styles, 'artificial' colours and closely-shaved styles. If in doubt, parents or pupils should consult the Head of Year before changing to a style that may bring the pupil into conflict with this rule.

### **Cyclists:**

All pupils cycling to school must wear an appropriate safety helmet. They may wear any amount of additional plain reflective material.

### **Mobile Phones:**

As with all personal property, mobile phones, ipods etc. are brought in at the owner's risk. Pupils are allowed to bring a mobile phone to school under the following circumstances:

1. It must be kept out of sight at **all times** during the school day (including morning break and lunchtime).
2. It must be turned off at **all times** during the school day (including morning break and lunchtime).
3. The phone is used only when needed in journeying to and from school.
4. Emergency contact between a pupil and a parent during the school day is carried out via the pay phone or the School Office.
5. Photographs must not be taken using camera phones; breaking this rule will result in confiscation of the phone for a period of time.
6. Breaking any of the rules covering mobile phones, ipods etc. will result first of all in a confiscation and the item will be held until 3.30 pm that day. A second incident will mean the item will be returned at 3.30 pm on the Friday of that week. You will be contacted by the school if the item has been confiscated for a third time. **Please ensure your son/daughter is aware of these rules.**