



PARENTAL AGREEMENT FOR THE SCHOOL TO KEEP AND ADMINISTER PRESCRIBED MEDICATION

If your child is taking a prescribed medicine which needs to be administered during the school day, this may be handed in to Student Services or Reception by an adult. Medicines must be in the original container as dispensed by the pharmacy and it is the responsibility of the parent/carer to ensure that all medicines are 'in date' and that they are replaced when this expires.

Please complete this form to enable school staff to administer medication to your child.

Name of Pupil	
Form Group	
Name and strength of medicine	
Expiry Date	
When to be given	
Dosage	
Any further instructions	

Daytime phone number of parent or adult contact	
GP Surgery Name and phone number	

The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school procedure. I will inform the school immediately in writing if there is any change in dosage or frequency of medication or if the medicine has been stopped.

Signed (parent/carer)

Print name

Date

If more than one medicine is to be given, a separate form should be completed for each one.

The school will not routinely keep or administer 'over the counter' medication.