

9 November 2011

Dear Year 11 students and parents/carers

I am writing regarding the arrangements for the Curriculum Enrichment Day on Thursday 19 January 2012. This day is also devoted to supporting Year 11s with the transition to the next stage in their education, following the Moving on Day of Tuesday 8 November 2011. The January CED follows the Sixth Form open evening and day will be devoted to guidance meetings with senior staff. Each Year 11 student will be given a 15 minute appointment with a senior member of staff to discuss post-16 options. They may study at home for the rest of the day, with parental permission. Students should be aware that some staff may require students to be in school on that day if they need to catch up on missed work. Should this be the case, notification will be made separately after the Christmas holidays.

Parents are welcome to attend the guidance meetings if they wish – if you would like to accompany your child, please indicate this on the form below indicating any time restrictions. It is helpful if you can give as much flexibility as possible in the time you can be available so that we can accommodate all parents who wish to attend.

Mrs Duffy, the Connexions adviser, will also be available on Thursday 19 January 2012. Mrs Duffy is available to speak to any student but we do strongly recommend that any students who are not intending to return to Beaumont next year take the opportunity to discuss their plans with her. If you would like to request an appointment with Mrs Duffy, please indicate this on the reply slip. I will then schedule the two appointments together. Mrs Duffy will also be available to speak to parents on the Year 11 PCE on Tuesday 24 January and, again, appointments can be requested below. Mrs Duffy is available throughout the year to advise any student, whether they are returning to school or not, and should you feel it would be helpful to speak to her at any other stage, please contact Mrs Darnell for an appointment.

Please would you return the reply slip via your son's/daughter's Form Tutor no later than Tuesday 29 November 2011. During the trial examinations period, students can return these via the tutor trays in reception. Appointment times will be distributed via the students prior to the Christmas holidays in order to give parents who wish to attend sufficient notice.

Yours sincerely

M. McCrorie
Deputy Headteacher

Name of Student _____ Form _____

My son/daughter has permission to study at home on Thursday 19 January 2012 YES / NO*

My son/daughter will study in school on Thursday 19 January 2012 YES / NO*

Please book an appointment for my son/daughter with Mrs Duffy on 19 January 2012 YES / NO*

I/We will/will not attend the guidance meeting(s) on 19 January 2012 with my/our son/daughter and am/are available as follows: _____

Please book an appointment with Mrs Duffy for the Year 11 PCE on Tuesday 24 January YES / NO*

**Please delete as appropriate*