

Dear Parents/ Carers,

At the start of Year 11, I feel it appropriate to highlight a number of points. I hope that both yourselves and your son/daughter have managed to have a relaxing holiday over the summer and that they are now ready to focus on the final push towards their GCSE exams next summer.

### **Organisation and Homework**

Success at GCSE/BTEC level is something every student, parent and teacher wishes for and this will hopefully be achieved by all our Year 11 pupils over the next year. One key to success is being organised and with this in mind we will be placing greater emphasis on the daily use of the student planner. As parents/carers we would ask you to make a weekly check of your son/daughter's planner to ensure they are recording homework/coursework that should be completed and the date which it is due in. If your son/daughter is frequently saying they have no homework this is unlikely to be the case. You as parents could also encourage them to access useful websites to aid revision. Also, as parents please sign the planner each week by Wednesday as form tutors will be checking the planner on Thursday.

If you have general concerns over the progress of your son/daughter, lack of understanding or deadlines to be met, please contact the form tutor in the first instance. If you have a query related to a particular subject then please contact your son/daughters subject teacher and/or the Head of Subject.

You can contact subject teachers via [admin@beaumont.herts.sch.uk](mailto:admin@beaumont.herts.sch.uk) or by telephone on 01727 854726.

### **Homework and Controlled Assessment**

Details about homework in Years 10 and 11 were issued last year and are also explained on the school website. Please check the website for further clarification on this matter. Your son/daughter will have already completed a number of pieces of Controlled Assessment during Year 10. There are more to be completed during Year 11. Most take place during lesson time and some subjects will set preparation for these sessions as homework. During these lessons students will be informed that they are participating in a 'Controlled Assessment' during which they are to adhere to 'exam style' conditions. Students will have a limited number of lessons for each piece of assessment so it will be important for them to use the time as effectively as possible. Please do discuss the Controlled Assessment with your child and encourage them to perform as well as possible and meet deadlines.

### **Examinations**

A number of subject modules have already been examined at the end of Year 10 and your son/daughter has received the results. If you have not seen the results please ask your son/daughter for them. Final examinations (and, if necessary, re-sit modular exams) will be sat at the end of Year 11 and it is essential students prepare for them as thoroughly as possible. Individual subjects will provide guidance and support but students must make sure that they are giving sufficient time at home to prepare as well.

## **Practice Examinations**

These will take place during the weeks beginning 14 and 21 November. Exact dates and exam timetable will be confirmed later this term and a letter sent to you in due course. It is important to note that **initial offers for places in the sixth form are based on these results** and therefore students should prepare as well as possible. This also enables both themselves and their subject teacher to be aware of genuine gaps in knowledge and organise revision accordingly.

## **Well Being**

In an ideal world, we would hope that all students will sail to the end of Year 11 without any difficulties. Hopefully there will be few, if any, events that cause concerns. However, should your son/daughter experience any excess anxiety or your family has events that will directly impact upon your son/daughter please do contact their form tutor in the first instance.

## **Targets, Parent-Teacher Consultation and Reports**

At the start of term your son/daughter will have set themselves three targets which they will aim to achieve during this term; you will find them in their planner. Please discuss their progress towards these targets with them as the term unfolds.

The next official opportunity for you to meet the teachers and discuss the progress your son/daughter is making is Tuesday 24 January. As usual each student is responsible for establishing their appointments for this evening. Please contact their form tutor if you feel that there may be an issue with this. Students are expected to attend these meetings. Subject teachers will also comment on progress in December and March.

## **Parent Information Evening**

A meeting has been scheduled for **Wednesday 21 September at 7pm** in the Assembly Hall for parents of students in Years 10 and 11 regarding Controlled Assessment and Revision Techniques. Please complete and return the reply slip at the end of the letter indicating whether or not you will be attending this meeting **by Monday 19 September.**

## **Lunchtime Off Site**

In previous years, pupils in Year 11 have been granted permission to leave the school premises at lunchtimes. For pupils to be granted this privilege they must meet the following conditions:

1. They must have a good record of punctuality for morning and afternoon school sessions and at least 90% attendance.
2. They must wear full school uniform.
3. They must behave in a wholly acceptable manner at all times both in and out of school. Any pupil reported behaving in a way which would reflect negatively on the school, such as dropping litter, smoking or being disrespectful to members of the public will be banned from leaving the premises at lunchtimes.

4. As a result of concerns expressed by local residents, they must not hang around public areas, such as Longacres or the green off Central Drive. If pupils wish to spend their lunchtimes in open spaces, they should use the school field. If it is wet, pupils may make use of Rooms 68 and 69.

**Pupils and parents are reminded that permission to leave the school site at lunchtimes is a privilege which can and will be withdrawn if any of the above conditions are not met. Pupils may not leave school during morning break.**

If you feel that your child is able to meet these conditions, please sign and return the slip below to your child's Form Tutor **by Monday 19 September**. Pupils may not leave the school premises without the written consent of their parents.

Yours sincerely,

Elizabeth Cleverly  
Head of Year 11

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Please detach and retain this letter for future reference.

**Permission Slip for Leaving School Site at Lunchtime**

**To: Form Tutor      Name of pupil: \_\_\_\_\_      Form: \_\_\_\_\_**

I have read and understood the conditions for my being allowed off site at lunchtimes.

Signed: \_\_\_\_\_ [ pupil ]

I give permission for my son / daughter to leave the school premises at lunchtimes during Year 11.

Signed: \_\_\_\_\_ [ parent/carer ]

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**Attendance at Parent Information Evening**

I/We will/ will not be attending the Parent Information Evening on Wednesday 21 September.

Signed: \_\_\_\_\_ [parent/carer]