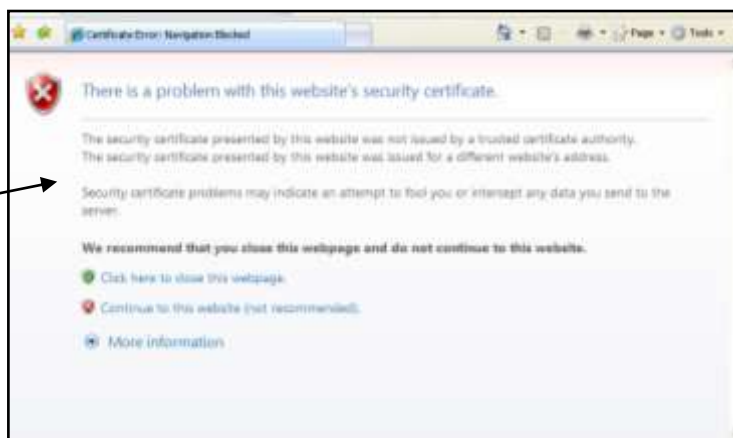


## Guidance on Using Parent e-Portal

Beaumont School's parent e-Portal enables parents and carers to see information on attendance, progress and behaviour regarding their child/children online. The guidance below demonstrates how to log in and navigate around the software.

1. To log in, enter the following web address (<https://eportal.beaumont.herts.sch.uk/eportal/index.jsp>) or go to the Beaumont School website ([www.beaumontschool.com](http://www.beaumontschool.com)) and click on the Parent E-Portal link under the Quick Links section on the right hand side of the home page at the bottom.



2. You may see the following warning: Please click on 'Continue to this website'.  
**Parent e-Portal poses no threat to your P.C.**

3. You will now be presented with the log in screen. We will have sent your details to you already. If you have not received this information, please contact the school. There is only one set of details per family group.

4. Once you have logged in you will be presented with the following screen:

If you have more than one child at the school, their information will be displayed on different tabs

You will be presented with the following information:

Previous School Reports

Information on progress towards targets

Your child's timetable

Your child's attendance

Any exclusions your child may have had.

Subject	Term	Act	On	Below	Target
Art	Sea/Year7	35	40	45	
Drama	Sea/Year7	35	34	30	
English	Sea/Year7	30	35	30	
French	Sea/Year7	30	35	40	
Geography	Sea/Year7	34	34	35	
History	Sea/Year7	40	30	30	
Information Technology	Sea/Year7	40	40	34	
Life Skills (Greenhalgh)	Sea/Year7				54
Life Skills (P.S.A.E)	Sea/Year7				
Mathematics	Sea/Year7	40	34	44	
Music	Sea/Year7	34	34	30	
Physical Education	Sea/Year7	40	40	44	
Religious Education	Sea/Year7	40	40	44	
Science	Sea/Year7	34	35	34	
Technology	Sea/Year7	40	34	34	

5. By clicking on the 'More' button in each section you will be able to access more detail about each category of information. This functionality will be continually developed as the system becomes more sophisticated. We will update you with changes via e-mail (ParentMail), Beaumont Life or letter as appropriate.

6. **There are currently no targets for students in Year 7 as these have not been set yet and Year 10 due to a system error. We are working to rectify this as soon as possible. Targets listed are those the student could expect to achieve by the end of a Key Stage.**

7. In the Target Analysis section of e-Portal you will notice the colour coding used. Green means the student is above target, Amber means that the student is on target and Red means that the student is below target. **Please be aware that many students remain below target throughout a key stage as they work towards their target grade. Any decision about underachievement needs to be made in discussion with the class teacher and by considering the information presented in your child's report. You will continue to receive three reports a year alongside a parent consultation evening.**