17th November 2009

Dear Parent/Guardian

As part of the AS/A2 German course, I would like to offer your daughter/son the opportunity to attend a day's conference dealing with various topics from the syllabus.

The conference is to be held in **London, Thursday 18th March 2010 from 11.00am to 3.15 pm.** Travel will be by train and on this occasion the students will travel together, but unaccompanied by a member of staff.

The presenter, who is an experienced teacher and examiner, will be well worth hearing and a pack of notes will be provided for the students.

The cost of the conference is £14.47 per student. This does not include train fare or lunch. Students should therefore bring a packed lunch with them. Unfortunately, we are unable to meet these costs from our own funds, and the visit will only be able to go ahead if parents are prepared to make a voluntary contribution of £14.47 to school funds. It is entirely up to you whether you wish to contribute. However, if all parents are not prepared to make this contribution then the visit may not be able to take place for any of the students.

I should be grateful if you would complete the reply slip and return it to the box outside the Finance Office by Wednesday 2nd December, cheques to be made payable to Beaumont School.

Yours sincerely

L. Yapp (Mrs)
Head of German

Reply to: Box outside the Finance Office marked 'German Conference' by Wednesday 2nd December

Pupil's Name …… Form …….

I do/do not* wish my son/daughter to attend AS/A2 German conference 18/03/10.
I am/am not* prepared to make the contribution requested and enclose £14.47.
*(*Please delete as applicable)*

I am aware that my son/daughter will be travelling unaccompanied.

Signed ……..……. Father/Mother/Legal Guardian Date ……