

March 2009

Dear

**RE: YEAR 11 GCSE ART EXAM: TUESDAY 5TH AND WEDNESDAY 6<sup>TH</sup> MAY.**

As Head of Department I am writing to let you know of the up and coming final deadline for GCSE Art work. All art students must have their exam preparation work complete by **Wednesday 6<sup>th</sup> May (the second and final day of the exam)**. All work must be handed in at the end of the exam. This is a very important deadline and all students must have the required work complete, the exam is 40% of their overall grade and a good opportunity to boost their grade. I have enclosed a copy of the exam period plan that each student received at the beginning of the eight week exam preparation time, this outlines all the work they are required to hand in.

I would be very grateful for your support in this matter to ensure your son/daughter gets the grade he/she deserves.

May I take this opportunity to remind you that students work cannot be collected until the week after October half term 2009, any work left after this date will be disposed of due to lack of storage space.

Yours Sincerely

G. de Jongh (Miss)  
Head of Art